

## More information for you

There is a lot of information that needs to be accessed when your child is at school but who is the right person to ask to find the answers you need?



## UNDERCLIFFE PUBLIC SCHOOL

## Frequently asked questions for new parents and families



### UNDERCLIFFE PUBLIC SCHOOL

Address: 143-157 Bayview Ave, Earlwood NSW 2206

Phone: (02) 9558 3432

Website: <http://www.undercliff-p.schools.nsw.edu.au>

## Welcome

This is a casual/parents run forum where information can be shared. NB. This is not formally administered by the school and membership will be granted once your child has commenced at the school (for security and privacy purposes).

### **What happens on Day 1 of school?**

Bring your children/child (and cameras and tissues!) to the covered area outside the main school hall where the teachers will join the students.

Once your children have made their way into class with their teachers, the P&C kindly invite you to a parents and families morning tea in the school hall. A great opportunity to chat with fellow kindergarten parents and to shed tears, tissues (and perhaps even some cheers)!

### **What are the school hours for UPS?**

School commences at 9am sharp and finishes at 3pm sharp.

A bell (music piped through the playground) rings to indicate that students need to make their way to class. Staff are on duty in the playground from 8.30am. Children can be dropped off from 8.30am onwards. For drop offs prior to 8.30am, please enroll your child in Before School Care with Camp Australia (please refer enrollment process for Camp Australia in your school information pack). Please note that staff is not on duty until 8:30am. Parents will need to supervise their child/children if arriving before 8:30am.

School finishes at 3pm. Kindergarten children will exit with their teachers from the main school building near the playground equipment. Teachers will remain with children until collected by a nominated Parent or Carer. Please ensure that you are on time to collect your child/children.

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### **How do we know what days our children should wear their sports uniform?**

During the first weeks of 2017, please send your children in their yellow and black school uniform. A formal note advising sports days and other activity days will come home with your child once finalised.

### **Is there a canteen at UPS?**

No, there is no canteen. We do however offer children the option to make online lunch orders which are delivered to the school for lunch only (this is a service offered by the Earwood Public School canteen). To access the online portal and set up an account, simply visit <https://www.flexischools.com.au/FM/FM.aspx>

On many other occasions during the year, there are opportunities to purchase food via such events as cake stalls, soup day, sausage sizzles etc. Information will be received via a note sent home or via the app.

### **How often would teachers meet up with Parents/Carers to discuss performance and feedback?**

There will be designated parent teacher interviews during the year. Reports are also issued twice during the year. Staff are also available to discuss any concerns you have by making an appointment.

### **Who is the P&C and what do they actually do?**

The Parents and Citizens Association is a community group for Parents and Caregivers who wish to be actively involved with partnering with the School to raise funds for specific resources needed.

It also can be a forum to provide feedback on how our children are experiencing their daily routines at school. For more information about the P&C Organisation: <http://pandc.org.au/>

Who is the right person to speak to when communicating with the school? Please refer to More information for you on Page 8.